

Lake Berkeley Chapel, Incorporated

By - Laws

as of October 5, 1975

Article I - Title

Section 1. This body shall be called the Lake Berkeley Chapel, Inc.

Article II - Purpose

Section 1. The purpose and object of incorporation is for the promotion of religious education, worship of God, and fellowship of the members, their families, and their guests.

Article III - Membership

Section 1. Any person who subscribes to (or believes in) the purposes, objectives and principles of this Corporation and supports it by their attendance at least once annually shall be considered members a member of the Corporation.

Section 2. There will be no initiation fee. There will be no dues. The expenditures will be made from free-will offerings.

Article IV - Officers

Section 1. The officers shall be a President, who shall preside at all meetings of the Board of Directors and the membership; a Vice-President, who shall act in the capacity of the President in his absence; a Secretary, who shall keep accurate minutes of all meetings; and a Treasurer, who shall have custody of the funds of the Corporation. The terms of these offices shall be one year.

Section 2. The affairs of the Corporation shall be conducted by a Board, consisting of the above officers and four (4) Directors to be elected by the membership, and whose terms shall be for three (3) years. Directors will serve staggered terms of office and may not be re-elected to successive full terms.

Section 3. A vacancy on the Board shall be filled for the unexpired term by a 2/3 majority vote of the remaining Officers and Directors. A vacancy in the office of President shall be filled by the Vice-President. A vacancy in any other office shall be filled for the unexpired term by a member elected by the Board.

Article V - Meetings of the Members

Section 1. The annual meeting shall be at a place designated by the President, within the City of Berkeley Lake on the first Sunday in December each year, at its regular meeting hour, for the purpose of electing officers for terms beginning January 1, and the transaction of any other such business as may then properly come before said meeting.

Section 2. Special meetings may be called at any time by the President, or by the Board and the President shall call a meeting whenever requested in writing to do so by 10 or more members. Such request shall specify the place, the time, and the purpose of the meeting. A written notice of the place, the time, and the purpose of the meeting shall be posted on the main entrance of the Chapel Building at least thirty (30) days prior to such meeting. At any meeting of the members, a meeting of 15 members or twenty-five percent (25%) of the known members shall constitute a quorum for the transaction of business.

Article VI - Committees

Section 1. The President shall appoint such committees as he deems necessary, for his term of office.

Article VII - Nominations and Elections

Section 1. The President shall appoint a nominating committee to be composed of those Directors with expiring terms and other non-officer/director members for a committee of five whose responsibility it will be to nominate candidates for the offices of President, Vice-President, Treasurer, Secretary and Director (as vacant). These nominations to be presented to the membership at the meeting prior to the annual meeting.

Section 2. At the annual meeting, nominations may be made from the floor.

Section 3. All members shall be eligible for nomination and to make nominations.

Section 4. Election will be by majority vote for the offices of President, Vice-President, Treasurer and Secretary. Directors will be elected on the basis of those nominee(s) receiving the most votes.

Article VIII - Amendments

Section 1. These by-laws may be amended by the vote of two-thirds of the members present at a meeting for which due notice was given, and the proposed amendment included in the announced purpose of the meeting.