

Lake Berkeley Chapel, Incorporated

By - Laws

as of May 11, 1997

Article I - Title

Section 1. This body shall be called the Lake Berkeley Chapel, Incorporated.

Article II - Purpose

Section 1. The purpose and object of incorporation is for the non-profit promotion of religious education, worship of God, and fellowship of the members, their families, and their guests.

Article III - Membership

Section 1. Any adult person who subscribes to (or believes in) the purpose of this Corporation, is a resident of the City of Berkeley Lake or a past member, and supports it by their attendance of a worship service at least once annually shall be considered a member of the Corporation.

Section 2. There will be no initiation fee. There will be no dues.

Article IV - Officers

Section 1. The officers shall be a President, who shall preside at all business meetings of the Board of Directors and the membership; a Vice-President, who shall act in the capacity of the President in his absence and shall manage the food service activities of worship services; a Secretary, who shall keep accurate minutes of all business meetings and manage or perform notification activities of the membership; and a Treasurer, who shall have custody of the funds of the Corporation. The terms of these offices shall be one year and filled by members with a minimum of two (2) years tenure.

Section 2. The affairs and assets of the Corporation shall be managed by a Board of Directors, consisting of the above officers and four (4) Directors to be drawn from and elected by the membership, and whose terms shall be for three (3) years. Directors acquire speakers for worship services, serve staggered terms of office and may not be re-elected to successive full terms.

Section 3. A vacancy in the office of President shall be filled by the Vice-President. A vacancy in any other office shall be filled for the unexpired term by a member elected by a 2/3 majority vote of the remaining Officers and Directors.

Article V - Meetings of the Members

Section 1. An annual membership business meeting shall be held each December in conjunction with the first publicly announced worship service, for the purpose of electing officers for terms beginning January 1, and the transaction of any other business as may then properly come before said meeting.

Section 2. Special membership business meetings may be called at any time by the President, five (5) Board members, or ten (10) members who petition the President in writing. Written notification of the membership must occur at least thirty (30) days prior to such meeting and include the place, time, and purpose.

Section 3. At any meeting of the members, a meeting of fifteen (15) members or twenty-five percent (25%) of the known members shall constitute a quorum for the transaction of business.

Article VI - Committees

Section 1. The President shall appoint such committees as he deems necessary, for his term of office.

Article VII - Nominations and Elections

Section 1. The President shall appoint a nominating committee to be composed of those Directors with expiring terms and other non-officer/director members for a committee of three (3) whose responsibility it will be to nominate candidates for the offices of President, Vice-President, Treasurer, Secretary and Director (as vacant). These nominations are to be publicly announced at least thirty (30) days prior to the annual membership business meeting.

Section 2. At the annual membership business meeting, nominations may be made from the floor.

Section 3. All members shall be eligible for nomination and to make nominations.

Section 4. Election will be by majority vote for the offices of President, Vice-President, Treasurer and Secretary. Directors will be elected on the basis of those nominee(s) receiving the most votes.

Article VIII - Amendments

Section 1. These by-laws may be amended by the vote of two-thirds of the members present at a membership business meeting for which due notice was given, and the proposed amendment included in the announced purpose of the meeting.

Section 2. These by-laws may be temporarily amended at any time by a vote of 7 (seven) Board members. Such action must be ratified within sixty (60) days of enactment by the vote of two-thirds of the members present at a membership business meeting for which due notice is given. A temporary amendment may be effective for a period not to exceed one (1) year.